

Howell Conference & Nature Center

2011

Lodge Rental Fees

Knoll Lodge (20 person minimum)

<u>Per Person</u>	<u>May-October</u>	<u>November-April</u>
1 night/2 meals	\$68	\$63
2 nights/5 meals	\$99	\$94
1 night without meals	\$53	\$48
2 nights without meals	\$76	\$71

Grindley Lodge (20 person minimum)

<u>Per Person</u>	<u>May-October</u>	<u>November-April</u>
1 night/2 meals	\$62	\$57
2 nights/5 meals	\$97	\$92
1 night without meals	\$47	\$42
2 nights without meals	\$72	\$67

Lakeview/Wildwings/Woodland Lodge

(15 person minimum)

<u>Per Person</u>	<u>May-October</u>	<u>November-April</u>
1 night/2 meals	\$56	\$51
2 nights/5 meals	\$89	\$84
1 night without meals	\$41	\$36
2 nights without meals	\$64	\$59

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Snowshoe Lodge (10 person minimum)

<u>Per Person</u>	<u>May-October</u>	<u>November-April</u>
1 night without meals	\$35	\$30
2 nights without meals	\$60	\$55

Pineview Lodge

Full day-use rental (8 hours) — Flat rate is \$250

Half day-use rental (4 hours) — Flat rate is \$150

Deposits

- Reservations require a 25% deposit of projected bill when reservations are made.
- \$100 of deposit is non-refundable.
- Must be paid with credit card at the time of reservation or a check must be received within one week of reservation being made.
- Contracts will be sent electronically or mailed at the time of reservation.
- Signed contract must be returned within 30 days of reservation. Can be faxed to 517-546-1677.
- Check-in is 6:00 p.m. and check-out is 1:00 p.m.



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For more information or to book a building, call 517-546-0249.

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Cancellations

- Cancellations require a 90 day notice in order to receive deposit refund, less \$100.
- If guest cancels reservation less than 90 days from reservation date, entire deposit is withheld.
- If guest cancels before 90 days, guest may transfer one time to new date without losing \$100 non-refundable deposit.
- Cancellation policy outlined above also applies when more than one building is reserved and then one or more buildings is cancelled. For example, if three buildings are reserved but the group ends up needing to cancel one building, if that cancellation is less than 90 days from the reservation date, the entire deposit for the cancelled building is withheld.

Meals

- The person who represents the group selects one of three menu options for each breakfast, lunch, and dinner. Custom menus can be created. Costs to be determined.
- The final meal count needs to be provided 14 days prior to reservation. Group will be charged for that final count, even if fewer people show up.
- Additional meals can be ordered at a la carte prices. \$7 for breakfast, \$8 for lunch, and \$10 for dinner.
- Breakfast is served at 8:00 a.m.; lunch at 12 noon; and dinner at 6:00 p.m. Preferred times must be requested 14 days prior to reservation.
- Complimentary five-gallon water bottle provided. Additional bottles are \$8 each.
- Snacks can be requested for a cost of \$1 per person.

Audio-Visual Equipment

- Wi-Fi is available. HCNC will provide a Wi-Fi number for the group if requested ahead of time.
- TV/DVD, dry erase boards, and easels are included in price.
- Flip chart paper is available for \$10.



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