

Overnight Camp Health and Safety Coordinator

**CAMP
WONDER**

Position Description:

The Health Officer is responsible for overseeing the health, safety, and wellbeing of all overnight campers and staff

- Sunday - Friday; weekly sessions
- June 23-Aug 17th

Qualifications:

- CPR and First Aid Certified or willingness to become certified before start date
- Experience in children or adult injury and care
- At least 21 years old or 1 year of medical experience preferred

Responsibilities:

- Provides health care and first-aid services to meet individual needs of camp staff and campers
- Organize, maintain, and utilize adequate resources for serving the health and medical needs of the campers and staff
- Maintain accurate and detailed medical records according to Michigan and American Camp Association standards
- Trains staff on medical procedures and services
- Manage daily medication dispersal to campers
- Provide CPR and First Aid coverage as needed
- Organize and monitor First-Aid supplies
- Provide direct care to staff within the scope of their skills, and treatment procedures
- Monitor and assist in maintaining health and safety practices while working in other areas throughout camp
- Work with other staff to minimize/eliminate health and safety risks
- Work with Assistant Overnight Camp Coordinators to train staff and act as a resource and mentor throughout the summer

Reports to:

- Assistant Overnight Camp Coordinator, Co-Coordinator of Camp & Nature Programs

Compensation:

- Stipend pay per week- \$500
- Staff Training stipend- \$340

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